# General:

|  |  |  |  |
| --- | --- | --- | --- |
| Address: | |  | |
| Phone: | |  | |
| Email: | |  | |
| Internet: | |  | |
| D&B D-U-N-S® No.: | |  | |
| Tax number (VAT): | |  | |
| Founding year: | |  | |
| Parent company: | |  | |
| Important industries: | |  | |
|  | |
|  | |
| Number of employees: | |  | |
| Production capacity: | |  | |
| Production locations: | |  | |
|  | |
|  | |
| Bank Account: | |  | |
| **Role:** | **Name:** | | **Contact details:** |
| Managing Director: |  | |  |
| Production Manger: |  | |  |
| Quality Manager: |  | |  |
| Environmental Officer: |  | |  |
| Key Account Manager: |  | |  |
| Product Safety Manager (Product Safety and Conformity Representative / PSCR)\*: |  | |  |

\*please provide training confirmation

|  |  |  |
| --- | --- | --- |
| **Date:** | **Signature Managing Director:** | **Company Stamp:** |
|  |  |  |

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| **#** | **Questions** | **Answers** | |
| 1 | What is the sales volume in the automobile sector (in Euro)? |  | |
| 2 | What is the sales volume in the automobile sector in relation to total turnover (in Euro)? |  | |
| 3 | Is your company ISO 9001:2015 certified?  (please forward copies of all certificates) | Yes | No |
| If no, when do you plan the certification? |  | |
| 4 | Are further management systems implemented?  (please forward copies of all certificates) | IATF 16949 | |
| ISO 14001 | |
| ISO 50001 | |
| ISO 17025 | |
| ISO 45001 | |
| ASI | |
|  | |
| 5 | Can your production capacity meet our needs? | Yes | No |
| 6 | Do you implement regular internal audits in your company? | Yes | No |
| If yes, do you allow access to the audit reports? | Yes | No |
| 7 | Has your company a business continuity plan?  (being prepared for catastrophes, emergency plan) | Yes | No |
| 8 | Has your company a design and/or development department? | Yes | No |
| 9 | Do you regularly and verifiably ensure complete traceability of the delivered products? | Yes | No |
| 10 | Does production monitoring regularly take place and are the results traceable | Yes | No |
| 11 | Are systematic final checks implemented and are the results traceable? | Yes | No |
| 12 | Are systematic final checks implemented and are the results traceable? | Yes | No |
| 13 | Do you apply procedures for identifying, initiating and prosecuting immediate correction and prevention measures in the company? | Yes | No |
| 14 | Is there a regular and verifiable monitoring of your production facilities? | Yes | No |
| 15 | What is the sum of the product liability insurance in Euros? |  | |
| 16 | Is your documentation designed in such a way that proof of exoneration can be provided in case of a product liability claim? | Yes | No |
| 17 | Have you implemented a procedure to identify the legal and regulatory relevant requirements for your company? | Yes | No |
| 18 | Do you regularly assess compliance the legal and regulatory relevant requirements for your company? | Yes | No |
| 19 | Has your company its own customer service? | Yes | No |
| 20 | Do you deliver with your own vehicles? | Yes | No |
| 21 | Have you implemented a ready formulated code of conduct? (If yes, please forward a copy) | Yes | No |
| 22 | Have you implemented a ready formulated code of conduct?  (If yes, please forward copies) | Yes | No |
| If no, when do you plan the implementation? |  | |
| 23 | Has the company its own development department? | Yes | No |